

**SVA Board Meeting Minutes
July 8 2026, Hazeldean Gardens**



Attending: Erin, Deanna, Chris, Rudolf, Alison, Phil
Regrets: Denise, Damon, Robin (non-voting member)

Call to order 6:40pm

1. Quick updates and housekeeping

a. Approve meeting minutes

- i. Moved by Erin, second by Chris

b. **Community Involvement:**

- i. We had a tent and table at the Multicultural event – Good work team!
- ii. We have the following event coming up: West Side Pride July 25, 11-4
 - Erin and Damon attending AM
 - Alison and Phil attending PM
- iii. Scholarships have all been distributed.

c. **Paint It up Mural:**

- i. Attended Art in the Park, Info Sessions, 2 mural design processes, on track to complete by end of August. Launch party is planned once complete.

d. **AGM**

- i. Will be held at Hazeldean Gardens
- ii. Tentative Date: Thursday, October 15
 - **ACTION:** Deanna to book large room at Hazeldean Gardens
- iii. Call outs for board members should be very specific on roles we're looking for:
 - Youth Leadership Event Coordinator (attends all events, creates a volunteer plan for events, and leads volunteers)
 - Looking for someone to manage Facebook and creation of graphics for events
 - Certified First Aiders that are available for events

e. Phil update on candidate **debate/town hall**

- i. Historically SVA has always coordinated a debate, however been difficult in recent years as the Conservative party candidates are not participating.



- ii. For this upcoming municipal election, we have about 8-9 candidates presently. The more candidates, more difficult it is for meaningful discussion, rebuttals, or even enough time for opening remarks. Insurance is required, as well as a good moderator – Deanna willing to moderate. Cost of approx.- \$800 for audio and hall rental.

- **ACTION:** Phil to pursue location and date in late September or early October.
- **ACTION:** Phil to seek partnership sponsor with SBA to cover costs.

- f. **Website** is in the making – further details required to complete. Will hopefully be up and running by next month.

- i. **ACTION:** Chris to provide Erin fundraiser tiers information
- ii. **ACTION:** Alison take these sections: About, History, Canada Day
- iii. **ACTION:** Deanna to write Parade of Lights Page
- iv. TBD: Phil's Corner?

g. **Hanging Baskets**

Postcard Perfect sponsored all the baskets this year given the issues last year. The Councillor is now looking for sponsors for next year, in 2027.

- i. SVA to sponsor one basket for \$250 in 2027
 - Moved by Chris, second by Erin
 - **ACTION:** Deanna to follow-up with Mandy

- h. **Gift certificates and Thank you cards** – circulated for signatures.

2. **Treasurer's Finance Update**

- a. Paint it up cheque has not been received?
 - i. **ACTION:** Erin to follow-up with project partners
- b. Art in the Park photographer invoice was not received/paid (Ken Holt)
 - i. **ACTION:** Erin to forward to Rudy for payment
- c. Canada Day
 - i. First Aid arrived on time, but there was no contact
 - **ACTION:** Alison to follow-up with Mark Severin
 - ii. Vision Event Rentals
 - **ACTION:** Rudy to complete payment
 - iii. Olivia Carey aerial performance
 - **ACTION:** Rudy to complete payment
 - iv. Honorarium for tattoo volunteers



- **ACTION:** Rudy to complete payment
- v. Paid:
 - Delights by Mama volunteer food
 - Fireworks (rescheduled)
 - Marquee Letters
 - a. **ACTION:** Deanna to reach out to request refund
 - All food vendors
 - a. Sign-up form indicates rain or shine event
 - b. Canada Day was more than just rain
 - c. Could offer free for next year, or upcoming event, social support.
 - Government Grants
 - a. **ACTION:** Alison to complete follow-up report
 - City park \$1000 security deposit
 - a. **ACTION:** Rudy to investigate who exactly it was submitted to (City vs OCBD)
- vi. Fiscal year is still in limbo (so currently the fiscal year will remain as of July 1)
- vii. Square Machine
 - Articles of Incorporation needed to prove incorporation
 - a. **ACTION:** Erin to forward to Rudy
 - b. **ACTION:** Once received, Rudy to follow-up with Square

3. Subcommittee Updates

Compliance Committee

The Consent to Director forms have been sent to be digitally signed by the Directors. We will now turn our attention to amending the By-laws in hopes that this can be ready for our AGM in October.

Reminder: Please remember to BCC and not CC when emailing in a group email.

Canada Day

- Councillor Glen was a good partner in trying to mitigate the weather
- Reimbursements for food vendors
 - Appreciate they have significant up front costs, and we want to maintain good working relationships with area food vendors.

- Sign-up agreement and waiver notes refunds are not given.
- Vendors will be offered free participation in future events, as a credit for the vendor fee paid for Canada Day.
- **ACTION:** Deanna to follow-up with food vendors.



Music and Movies in the Park – 10 minutes

- Planned movie: Mamma Mia!
- **ACTION:** Deanna to follow up with Murrays about the glow sticks for MM or POL
- Free 7-piece band coming, covered from the Music Trust Performance Fund
- Revenue - \$100 Councillor's office, possible concession stands, and Sweetnam holdings donation for \$400 maximum.
- Movie, license, screen, sound system for \$1725
- Total cost – Approx. \$3000
- **ACTION:** Chris (with Erin/Damon's support) to contact a few possible sponsors to see if we can offset the cost.

4. Close the meeting

Moved by Erin, second by Alison